

## SCHOOL OF TRADES AND TECHNOLOGY TRANSCRIPT REQUEST FORM

For High School and College Records

It is the responsibility of the applicant to request an official transcript from all schools and colleges attended. Transcripts must be sent directly from the school or college to the Admissions Office at Crown School of Trades and Technology.

This form is provided to aid you in requesting these transcripts. You may photocopy this form if you require additional copies. Simply complete the form and mail it to the institution from which you are requesting a transcript.

## TO THE REGISTRAR OR PRINCIPAL:

Complete name of high school or college		Dates attended
Address		
City	State	Zip
Phone number		
Please send an official copy of my:	High school transcript	☐ College transcript
To: The Crown School of Trades and P.O. Box 2000 Powell, TN 37849	l Technology	
Applicant's name (type or print)	Applicant's Phone #	Date
Social Security Number	Signature	

THE CROWN SCHOOL OF TRADES AND TECHNOLOGY

P.O. Box 2000 ♦ Powell, TN ♦ 37849 ♦ 1-877-My-Crown The Crown College.com Fax 865.938.8188